

ADMISSIONS PROCEDURES

NIGHT COLLEGE FRESHMAN APPLICANTS

STEP 1: APPLICATION

- Create your DLSU-D Admissions Portal account through this link: <https://admission.dlsud.edu.ph/admission/login.aspx>. Applicant must select “**Night College Scholarship Program**” as application category.
- Accomplish the application form by filling out the required information
- Email the following pre-admissions requirements to csa_application@dlsud.edu.ph with the subject line “**Night College Freshman Applicant, __ Semester, AY 20__ - 20 __**”
 - Accomplished DLSU-D application form (downloadable in DLSU-D Admissions Portal)
 - Copy of Grade 12 Form 138 (with final grades and signed by the School Principal)
 - Latest 2x2 photo with white background
 - PSA – issued birth certificate;
- The applicant will then be endorsed to the Night College Director.

SCAN TO APPLY!



STEP 2: VALIDATION

- Undergo an interview.
* The interview schedule and further instructions will be provided by the **Night College Director**
- **After the online interview**, the applicant will be endorsed back to the *Center for Student Admissions* indicating the admission status.
- Check your application status via DLSU-D Admissions Portal within **three (3) working days**.

STEP 3: EXAMINATION

- Pay the **non-refundable** and **non-transferable** application fee of **₱300.00**. Please refer to the Admissions Portal for payment instructions.
- Check your DLSU-D Admissions Portal account within **two (2) working days** for examination details and instructions. Take the DLSU-D Student Admissions Test for Night College (DSAT-NC).
- Take the DSAT-NC on the designated schedule.
- Access the results of the DSAT via DLSU-D Admissions Portal within **seven (7) working days**.


STEP 4: CONFIRMATION


- Check the DLSU-D Admissions Portal and/or registered email address account within **five (5) working days**.


STEP 5: ENROLLMENT

- Submit the documentary requirements to the Office of the University Registrar during the designated schedule.
- Follow the enrollment schedule and procedures in the DLSU-D Admissions Portal.


Communicate with the Night College Coordinator for proper academic advising before actual online enrollment.

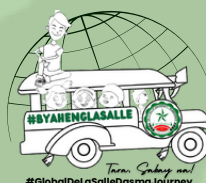
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 DLSU-Dasmariñas Center for Student Admissions

 dlsudadmissions

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**CENTER FOR
STUDENT
ADMISSIONS**